

Manual	GOVERNANCE POLICY		Policy
Section 6.0	Fostering Relationships		
Title	Freedom of Information - Delegation of Authority and Oversight		
Issuing Body/ Prepared By	Governance and Nominating Committee		
Approved by	Board of Directors		Number: 6.50
Effective Date Revised Date	O: November 2011	Version 1	"Lhgdata"(J:)/Dept'1/Admin/Chief Executive Officer/Board and Board Committees/Board BWH/Board Policies/6.50 Freedom of Information - Delegation of Authority and Oversight
Controlled document. Any documents appearing in paper form must be used for reference purposes only. The on-line copy on the file server above must be considered the current documentation.			

Purpose

As part of its responsibility for fostering relationships and pursuant to the requirements of the *Freedom of Information and Protection of Privacy Act* ("FIPPA"), the Board of Bluewater Health is responsible for ensuring that the Hospital's policies and processes comply with FIPPA.

This policy sets out processes to support the Board in fulfilling this responsibility.

Policy

The Board hereby authorizes and directs the CEO to implement appropriate and effective processes to ensure that the Hospital is in compliance with FIPPA. In particular, the Board directs that the CEO to allocate adequate personnel and resources to permit the Hospital to fulfill its obligations in respect of access to information and protection of privacy.

FIPPA designates the Chair of the Board as the "Head" of the Hospital. The Board hereby directs the Chair to consult with the CEO to identify appropriate Hospital personnel to whom the Head's powers and duties should be delegated, and to take all necessary steps to effect such delegation.

The CEO shall:

- annually report to the Board on FIPPA compliance.
- advise the Board of FIPPA-related activities which are particularly significant.
- ensure that the hospital meets its reporting obligations to the Information and Privacy Commission (IPC).

Monitoring:

- Method and Frequency:
1. Review of policy (every 3 years)
 2. Review of Delegation of Authority of 'Head' (annually)