

	<b>MINUTES</b> <b>OPEN SESSION BOARD MEETING</b> <b>Wednesday, June 24, 2020</b>		
	<b>Directors:</b>	Marg Dragan, Treasurer v Anthony lafrate v Bill Gillam v Jenny Greensmith v	Louis Guimond v Brian Knott, Vice-Chair v Katherine Mantha v
<b>Ex-Officio Directors:</b>	Mike Lapaine v Dr. Michel Haddad v	Shannon Landry v Dr. Andre Rudovics – R	Dr. Lincoln Lam – R
<b>Participants:</b>	Samer Abou-Sweid v Julia Oosterman v	Laurie Zimmer v Kathy Alexander v	Paula Reaume-Zimmer - R Dr. Dhiraj Dhanjani –R
<b>Invited Guests:</b>	Pat Davis - R Beverly Hand v Lorri Kerrigan v	Art Mamouhdi – R Jason McMichael - R Marcie Myers – R	Tom Salmoni - R John Sottosanti v Jennifer Wilson – R
<b>Recorder:</b>	Melissa Rondinelli		

(\*attached in the minute record book)

**1.0 CALL TO ORDER:** Paul Wiersma welcomed everyone to the meeting at 4:30 pm.

**2.0 AGENDA APPROVAL**

**2.1 Report on the May and June In-Camera Board Meetings**

Paul reported the Board made decisions in May and June regarding Board succession planning, Professional Staff credentialing, the five-year Capital Infrastructure Plan and a long-term loan for the Combined Heat and Power Plan Project. The Board also received information updates about COVID-19, pay equity, pandemic pay, risk, Ontario Health Teams, banking arrangements, Director and Executive expenses, procurement for audit services, the annual Quality and Patient Safety Plan, and the CEO and Chief of Professional Staff annual performance evaluation process and succession planning.

**2.2 Approval of Agenda\***

***Motion duly made, seconded and carried: to approve the agenda as presented.***

**2.3 Declaration of Conflict of Interest - None declared.**

**3.0 CONSENT AGENDA**

**3.1 ITEMS TO BE RECEIVED**

**3.1.1 Board Chair Report\***

- 3.1.2 Professional Staff Association Report\*
- 3.1.3 Facilities Quarterly Report\*
- 3.1.4 Whistleblower Report\*
- 3.1.5 Extension of Service Accountability Agreement(s) (“Extending Letter”)\*
- 3.1.6 Board Work Plan\*

### **3.2 ITEMS FOR APPROVAL**

- 3.2.1 Open Session Board Minutes – May 27, 2020\*
- 3.2.2 *Broader Public Sector Accountability Act (BPSAA) Attestation\**

***Motion duly made, seconded and carried: to receive the reports presented and to approve the following items in the Consent Agenda: Open Session Board Minutes of May 27, 2020 and to authorize the Board Chair to sign the annual attestation.***

### **4.0 BOARD DECISIONS/OVERSIGHT**

#### **4.1 Resource Utilization & Audit Committee (RUAC) Highlights\***

Marg presented the highlights and noted the Committee received reports from the Human Resources and Occupational Health and Safety programs, specifically about cross-training and re-assignment activity through the pandemic, progress on workplace violence prevention, and influenza vaccination rates. Marg also reported the Committee received information regarding improvements made within the hospital for people with disabilities and reviewed the hospital’s insurance coverage.

#### **4.2 Revised 2020-21 Operating Plan\***

Marg explained the Board approved an expenditure budget in the spring on the assumption there would not be an increase in revenue for 2020-21. Funding information has now been received, including a one percent increase in global funding, growth and efficiency model funding, and quality based procedure (QBP) volume funding. New expenses have been added to the operating plan, leaving a projected surplus of \$434K for the year. There were no questions, concerns or comments.

***Motion duly made, seconded and carried: to endorse the 2020-21 proposed operating plan as presented and that this revised plan will be used to populate the Hospital Accountability Planning Submission.***

#### **4.3 Monthly Financial Statements\***

Marg presented the financial statements for the period ended April 30, 2020 and reported the hospital is in a deficit position of \$536K, largely due to the pandemic. She advised Bluewater Health is tracking COVID-19 expenses, however, there is uncertainty

as to how funding may be calculated for this. Marg also reviewed variances in QBP volumes, OHIP revenue, salaries, medical surgical supplies and more, all due to the pandemic.

***Motion duly made, seconded and carried: to approve the Financial Statement for the period ended April 30, 2020 as presented.***

4.4 Resource Utilization and Audit Committee Performance Scorecard \*

Marg presented the scorecard indicators updated this month and noted the impact of the pandemic on the hospital's progress. She reported wait times have been positively impacted whereas efficiency indicators have been negatively impacted. Marg also pointed out working capital was off target, however, this indicator will move to green with the recent approval of a long-term loan for the Combined Heat and Energy Project. There were no questions, comments, or concerns. Paul thanked the Resource Utilization and Audit Committee for their contributions this year.

4.5 Quality Committee Highlights

Brian Knott presented the highlights for information and reported the Committee had good discussion regarding COVID-19 activities and the hospital's Re-Establishing Plan.

4.6 Quality Committee Scorecard\*

Brian presented the scorecard and highlighted the hospital exceeded the two hour target for average time to inpatient bed in April. Bluewater Health did not reach targets for the alternate level of care rate or gross conservable days indicators. Likewise, patient experience indicators in the Emergency Department are off target, likely due to physician human resource issues that impacted wait times during the period. There were no questions or comments.

Paul acknowledged the work of the Quality Committee this year, noting all critical work plan items were completed while some were deferred due to the pandemic. He also recognized the Governance and Nominating Committee for their work over the year.

5.0 Chief of Professional Staff Report\*

Dr. Haddad presented the report from the most recent Medical Advisory Committee Meeting and highlighted Dr. Gidwani's retirement after 47 years of service to Bluewater Health. There were no questions, comments or concerns.

6.0 **POLICY FORMATION** - None

## 7.0 OPEN FORUM

Marg asked Dr. Haddad if medical students offered their services through the pandemic. Dr. Haddad explained residents continued to work through the pandemic, while some student placements were discontinued to conserve personal protection equipment (PPE). Student placements are scheduled to resume again in July.

## 8.0 ADJOURNMENT

***Motion duly made, seconded and carried: to adjourn the meeting at 4:53 pm.***

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Paul Wiersma  
Chair  
Board of Bluewater Health

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Mike Lapaine  
Secretary  
Board of Bluewater Health

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Melissa Rondinelli  
Senior Executive Assistant, Recorder