



**Thank you for your interest in volunteering at Bluewater Health!**

Volunteers at Bluewater Health provide quality and continuous support to patients, visitors and staff. Due to the complex application process, we ask volunteers to commit to volunteering for a minimum of one year, every week for 3-4 hours. Please make sure this is a good time in your life for this commitment. The minimum age to volunteer is 16.

**Step One – Complete and submit the Volunteer Application Package that includes:**

- Volunteer application form
- Signed Confidentiality Agreement
- 2 completed and signed reference forms from people who have known you well for at least one year. **Suitable references include:** employers, co-workers; teachers; church leaders; coaches.

*Please do not use relatives, friends, doctors or lawyers as references.*

Completed Volunteer Application Packages may be dropped off at the Information Desk on Level One inside the main entrance of the hospital between 8:00 and 4:00 Monday to Friday.

**Step Two**

Volunteer Resources screens all application packages. If there are not any vacancies that match your availability, interests and abilities, you will be notified in writing.

**Step Three – Interview**

Volunteer Resources will contact the most suitable candidates for each position and set up an interview.

**Step Four – Pre-Placement Medical Form**

After a successful interview, you will be required to complete a Pre-Placement Medical Form. It can take up to 4 weeks to complete the requirements of the Pre-Placement Medical Form.

**Step Five – Orientation**

All successful interview candidates will be required to attend the Hospital Corporate Orientation, generally held the second Tuesday of the month. **Registration is required.**

**Step Six – ID Badge**

All volunteers will be required to make an appointment to have their picture taken for their ID badge. This badge allows volunteers to park in the parking lot on Norman Street. If you lose your badge or parking tag there is a \$25.00 fee for each.

**Questions? Please contact Volunteer Resources at 519-464-4400 ext. 5406  
Or email [lhendra@bluewaterhealth.ca](mailto:lhendra@bluewaterhealth.ca)**

Due to the high volume of applications we receive, and the limited number of volunteer positions, we are not able to place everyone who applies.